

EXECUTIVE DECISION RECORD
CABINET (POLICY AND RESOURCES) SUB COMMITTEE
9 JANUARY 2024

Cabinet Members:

Councillors: S.K.Hunt (Chairperson), S.A.Knoyle and A.Llewelyn

Officers in Attendance:

N.Daniel, H.Jones, C.Griffiths, C.Owen, N.Blackmore, A.Hinder, A.Thomas and T.Davies

Scrutiny Chair and Vice Chair: Councillor P.Rogers and C.Jordan

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor S.K.Hunt be appointed Chairperson for the meeting.

2. **CHAIRPERSONS ANNOUNCEMENTS**

The Chair welcomed all to the meeting.

3. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

4. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting, held on 17 October 2023, be agreed as accurate.

5. **FORWARD WORK PROGRAMME 2023-24**

The Forward Work Programme was noted.

6. **PUBLIC QUESTION TIME**

No public questions were received.

7. **COUNCIL TAX AND BUSINESS RATES – REPRESENTATIVES AT MAGISTRATE COURT PROCEEDINGS**

Decision:

That the revised list of people to represent the Authority in proceedings before a Magistrate Court for the purpose of the recovery of Council Tax and Business Rates, as detailed within the circulated report, be approved.

Reason for Decision:

To confirm officers authorised to represent the Authority at Magistrate Court proceedings.

Implementation of Decision:

The decision will be implemented after the three day call in period.

8. **MISCELLANEOUS GRANT FUND APPLICATION**

Decision:

That the Trustees of Taibach Community Library be granted £1,495 per annum towards the cost of the rent (the equivalent of approx. 95% of the new rent), in relation to the lease of Taibach Community Library, Taibach.

Reason for Decision:

To decide on the amount of financial support in respect of the grant application received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **AMENDMENT TO THE AUTHORISATION LIMITS FOR WRITE OFFS**

Decisions:

1. That the new levels of write off authorisation be agreed, namely debts under £5,000 to be approved by the Chief Finance Officer, debts greater than £5,000 to be authorised by the Executive after considering a report of the Chief Finance Officer.
2. That this decision be commended to Full Council to agree the appropriate changes to the Constitution.

Reason for Decisions:

To enable the debts for Council Tax, Business Rates, Housing Benefit overpayments, parking enforcements and Sundry debt to be written off consistently and in line with the Council's constitution.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

10. **ACCESS TO MEETINGS - EXCLUSION OF THE PUBLIC**

RESOLVED: That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

11. **WRITE OFFS OF DEBT**

Decision:

That the write off of debts, as detailed in the private, circulated report, be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation of Decision:

The decisions will be implemented after the three day call in period.

12. **APPLICATION FOR HARDSHIP RELIEF**

Decision:

That the application for hardship relief, as detailed in the private, circulated report, be approved.

Reason for Decision:

As detailed in the private, circulated report.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON